

# RECORD OF PROCEEDINGS

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Minutes of VILLAGE OF CLEVES Council Meeting Held on \_\_\_\_\_, 2013.

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The Council Meeting on Wednesday, December 11, 2013 was called to order by Mayor Stacy with the Pledge to the Flag. All members of Council were present except Bev Meyers. Clerk/Treasurer Bolton and Solicitor Frank Hyle were also present. A Motion to approve the previous Council Meeting Minutes made by Pastrick; seconded by Nichols. ALL YEAS. A Motion to Pay Warrants & Vouchers and adopt Pay Ordinance #22 and #23-2013 by Pastrick; seconded by Nichols. ALL YEAS. A Motion to Excuse Bev Meyers from the meeting made by Nichols; seconded by Meister. ALL YEAS.

Mayor Stacy acknowledged Trish Duebber from Three River's School District and she began by expressing her appreciation to the Village of Cleves and the Cleves Police Department for their cooperation and a job well done at the new school. She indicated they have received great cooperation from SRO Bryan Delk and Acting Chief Naegele. They were instrumental with all the safety plans that have been put in place and she feels confident all plans are in place. SRO Delk is doing a great job and has shown outstanding dedication to his position. She also indicated she appreciates the presence of the cruiser on the school campus.

Next to address Council was Bob Bracken and he gave a presentation to Council about his efforts to fund raise and obtain grants to install tennis courts at the school or at the new Miami Township Park. He is also interested in forming an advocacy group to help Miami Township's construction of a new park near the school.

## **SOLICITOR'S REPORT**

He asked Council to support legislation that would allow The Water Works Elizabethtown Phase III to move forward.

### **ORDINANCE # 22-2013**

### **LOAN APPLICATION FOR ELIZABETHTOWN PHASE III EXP**

A Motion to Introduce Ord #22-2013 made by Santen; seconded by Meister. ALL YEAS.

A Motion to Suspend Rules Read by Title Only made by Santen; seconded by Meister. ALL YEAS.

A Motion to Adopt Ordinance #22-2013 was made by Santen; seconded by Meister. ALL YEAS.

He has been looking into the legal situation in the Village of North Bend concerning their Rental Property Policy and he is looking into our policy to be sure we aren't susceptible to the same kind of problems North Bend had. He will be forwarding a draft with changes for Council's review.

Mr. Hyle also indicated he has checked with JMA concerning us establishing a policy for road standards. JMA currently uses Hamilton County's standards for roads. We would not have to establish our own unless we want to. Ms. Pastrick asked if we would get more protection with our own policy and Mr. Hyle responded he didn't think so. It appears Drees is willing to meet with us concerning the condition of Laurelwood, but since we have accepted the road they have no obligation to repair the road themselves. The Mayor mentioned the damage the heavier construction trucks have made to the road and is still planning to set up a meeting with Drees.

Lastly, the Solicitor has a draft of an Open Burn Policy to replace our outdated one from 1963. Mr. Santen asked what prompted this and a discussion was held about establishing an updated policy.

## **CLERK/TREASURER REPORT**

Clerk/Treasurer had nothing special to report at this time.

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## DEPARTMENTAL REPORTS

Police Department -- Acting Chief Naegele distributed his monthly report and fielded some questions about the Level III emergency that was called by Mayor Stacy and himself. A discussion was held about this. Chief Naegele explained our police were having trouble keeping up with all the calls and accidents were occurring at an alarming rate. He stayed in his office and monitored conditions and as soon as things improved he recommended the Mayor lift the Level III. Mayor Stacy also shared some of the calls he received that day from residents struggling to get home safely in the poor conditions that existed at the time this storm hit. Other issues brought up by Chief Naegele: "Alice" Certification Class attended by several of our officers – Delk, Naegele, Niesen, and Wright; He saved \$500 due to a donation of a mounting system for the cruiser in need of a MDC; As a better option than the Knox Boxes, he obtained a pass card for the school doors for each cruiser to better enable access in the event of an emergency; Our department has also received a donation from Ohio Department of Public Safety of several rifles to help us in our efforts to upgrade our current weapons; Our department is also hosting some special firearm and emergency driving training on December 17, 18 and 19<sup>th</sup> and we will be inviting officers from neighboring departments to participate; and lastly he asked for Council's support to promote Officer Luke Burlage from unpaid Auxiliary to Part Time Paid. He explained the hours Luke has put in and the dedication he has shown to our department. Following discussion, **A Motion to Hire Luke Burlage as a Paid Part Time Officer at the Rate of \$14.00 per hour. He explained the hours Luke has put in and the dedication he has shown to our department. Following discussion, A Motion to Hire Luke Burlage as a Paid Part Time Officer at the Rate of \$14.00 per hour and on a One-Year Probation made by Nichols; seconded by Meister. ALL YEAS.** At this time Mayor Stacy swore-in Officer Burlage.

## FIRE DEPARTMENT

Fire Chief Ober began by reviewing our November Fire & EMS runs. The alarm system issues at the new school have been fixed and he regrettably reported his department is seeing an upturn of heroin overdoses after experiencing a decline in the months prior.

## STREET / MAINTENANCE DEPARTMENT

Street Commissioner Harold Duncan reported on the following issues: His meeting with Drees concerning the road conditions of Laurelwood and Edgefield Drives; Problems he is having getting Duke Energy to secure the property permits when they plan to do street cuts within the Village and the tentative agreement they have agreed to in order to help resolve this problem; He complimented his guys on the job they did during the recent snow storm and thanked Chief Naegele for treating his guys to lunch; Repairs that were necessary to one of our trucks that went down for two hours during the storm and his thanks to Ron Kraus for his help getting this vehicle fixed and back on the road for us; Additional thanks to the Water Works for giving us one of their employees to help with salt and plowing during storm; Additional salt order at a great price to replace salt already used; and final thanks you go out to Doug Moore and Shawn Sutton for providing help to our department with Christmas lights and road plow work during the storm.

## WATER WORKS DEPARTMENT

Superintendent Winhusen had nothing special to report but explained the current progress of the Phase II of the expansion tying in Dugan Gap to Elizabethtown and he thanked Council for their cooperation with this much needed upgrade to our water system. Our water system gets turned over quickly and our water quality continues to test very clean. The Water Works intends to add water information to our website.

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## COUNCIL'S REPORTS

Meagan Randall, Street Committee Chair, reported we have received the grant for Phase II of Cooper Road & Route 50 and this project should start in July or August of 2014. She also reported on an Access grant and match as well as a list of 2014 projects is being put together. She gave a "Safe Routes to School" grant update and Ms. Pastrick indicated she would be meeting with the school concerning the Cooper Road upgrade.

John Santen, Planning & Zoning Committee Chair, has turned in his last meeting minutes for Planning. There is nothing big going on at this time and he expressed his thoughts he was pleased with the new makeup of Council. Ms. Nichols thanked him for his years of service and Mr. Duncan also expressed respect for Mr. Santen's leadership on Council.

Geri Meister, Public Works Water Committee, attended a Board of Public Affairs Meeting yesterday and reviewed some of the issues discussed: Water sales down; hydrant monitoring and repairs being stopped at this time due to weather; Update of Elizabethtown Expansion Phase I and Phase II; and the Valve Replacement Project starting in the first quarter of 2014. The next BPA meeting is being scheduled for January 21 at 1:30 p.m. and they hope to set up a more regular schedule for their meetings of the Third Tuesday of each month at 1:30 p.m. A discussion was held about better ways to inform residents when there is going to be a water shut off in their area for repairs. The next Communications Committee is scheduled for December 23<sup>rd</sup> at 7:00 p.m.

Nancy Nichols, Safety Committee, commended our Water Works for the great quality of our water. Special thanks to our Street Department for their great job during the recent snow storm and she expressed special thanks to those who helped her with Santa's Workshop during the Christmas Walk: Hailee, Mollie, Heidi and Michelle. Topics discussed at Safety Meeting were: Reinstatement of canine patrol after a few issues have been resolved; Police Officer email addresses being updated; Law Enforcement Drug Fund being reviewed; Skate park fencing will be completed soon; Parking restrictions and issues with Cooper & State Route 50 discussed; with the purchase of security cameras for the municipal building also being discussed. Following discussion, **A Motion to Approve the Purchase of a new Security System and additional cameras for the Municipal Building at a cost of \$3110 using Investment Monies made by Nichols; seconded by Santen. ALL YEAS.**

She reminded everyone there would be no Safety Meeting next month.

Jan Pastrick, Finance Committee Chair, explained some loss in revenue our Maintenance Department is going to see in 2014 due to a BMV audit of motor vehicle license fees. The County requested the audit and are auditing many municipalities in Hamilton County to be sure we are receiving only the funds for people actually living in the Village and not the Township. A discussion was held about this. The next Finance Meeting is scheduled for December 18<sup>th</sup> at 7:00 p.m. and the Committee will be reviewing temporary appropriations for 2014.

## MAYOR'S REPORT

Mayor Stacy also wanted to thank all those who helped in various ways during the snow storm – Ron Kraus, Shawn Sutton, our Maintenance and Police Departments. He reminded everyone who needed to be sworn in to office on New Year's Day they should be at the Municipal Building by noon. He thanked John Santen and Bev Meyer for their years of service. He thanked Tiffiney Myers for heading up the Christmas Walk Committee.

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Mayor Stacy indicated the owner of property on Cleves Avenue wants to donate property to the Village and he wants to know if Council is included to accept this property. The owner would contribute financially toward repairs and this property is currently rental property. A discussion was held about whether or not the Village could demolish the current building and use for green space or would they have an obligation to repair and maintain this as rental property. Ms. Meister indicated she was not interested in the Village entering the real estate business. Ms. Pastrick wondered if maybe Bloc Ministries would be interested in this property. There was no real interest from anyone on Council to accept this property.

Mayor Stacy read a letter of accommodation he has received concerning Acting Chief Naegele.

He reminded everyone about the retirement party for Township Trustee Joe Sykes.

Mr. Pessler's current request to erect a sign at the corner of E. State and S. Miami is still being reviewed concerning compliance issues. There are potential right of way issues as well as compliance concerns over a reader board at the corner. Engineering plans are needed for this sign to be sure structural concerns are met when it comes to wind velocity etc.

Steve Myers wanted to give kudos to our road crew for the job they did for the Christmas Walk the weekend of the storm. He also thanked the Police & Fire Departments for their help.

Ms. Pastrick expressed her appreciation to the Myers for all do to help make the Christmas Walk a success.

Mayor Stacy finished by thanking Eric Winhusen for his presence at our meeting.

**A Motion to Adjourn made by Mr. Santen; seconded by Ms. Meister. ALL YEAS.**

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Mayor Danny Stacy

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Clerk Linda Bolton