

# RECORD OF PROCEEDINGS

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Minutes of VILLAGE OF CLEVES Council Meeting Held on February 13, 2019.

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Mayor Myers began the Council Meeting at 7:00 P.M. with the Pledge of Allegiance. Roll Call was taken. Mr. Demaree, Mr. Williams, Ms. Meister, Ms. Myers, Ms. Peter and Mr. Burns were present. Village Administrator Rahall was absent and Solicitor Nicholas was present.

A Motion to Approve the Previous Council Meeting Minutes was made by Ms. Myers; seconded by Mr. Williams. **ALL IN FAVOR.**

Adoption of Pay Ordinance #2-2019 was made by Ms. Myers; seconded by Mr. Williams. **ALL IN FAVOR.**

## HEARING OF THE PUBLIC

Rhonda Carter addressed Council, stating that her and her family have set up the Courter Trade Scholarship for Miami Township residents, ages 18-25, going to Trade Schools or getting Certifications. There are problems getting enough people to fill trade positions these days. There will be an information dinner to announce and discuss the scholarship. Handling the scholarship in conjunction with the American Legion and has been working with the Post Commander. Applicants do not/did not have to go to Taylor H.S. She has attended all Council meeting to announce. March 8, 2019 – April 15, 2019 is the application period and hope to give out the first scholarship in May, 2019. There will be a Selection Committee and applicants need to do their due diligence of researching programs and knowing where, what, how they want to go for the trades or certifications. The scholarship was set up in honor of her late husband.

Marsha Heath, Director of the Miami Township Senior Center, addressed Council, as they are looking for new members age 55 and over. They also have a gym that you must be age 18 and over to use. Fees are \$5/year for Miami Township residents and \$7/year for non-residents. Hours of operation are 8am-4pm.

Carrie Bernard, Manager of the Miami Township Library, addressed Council, thanking the Village of Cleves for always promoting the Library. The new Director of the Library collecting suggestions on improvements that could be made as a whole for the libraries of Hamilton County and our library in particular. Carrie is focusing on technology this year at our branch. Upcoming program at our branch, Alice in Neverland, March 19, 2019.

## THREE RIVERS SCHOOL DISTRICT REPORT

Superintendent Hockenberry was not in attendance.

## SOLICITOR'S REPORT

Solicitor Nicholas had prepared four items of legislation for Council's consideration.

## RESOLUTION #3-2019 AUTHORIZING THE PARTICIPATION IN THE PUBLIC WORKS MUTUAL AID PACT.

There was a brief discussion and a Motion to Adopt Resolution #3-2019 authorizing the participation in the Public Works Mutual Aid Pact was made by Ms. Myers; seconded by Mr. Williams. **ALL IN FAVOR.**

## RESOLUTION #4-2019 ADOPTING INTERNAL REVENUE SERVICE MILEAGE REIMBURSEMENT RATE.

A Motion to Adopt Resolution #4-2019 adopting the Internal Revenue Service Mileage Reimbursement Rate was made by Ms. Myers; seconded by Mrs. Peter. **ALL IN FAVOR.**

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**RESOLUTION #5-2019 AUTHORIZING FISCAL OFFICER TO ISSUE WARRANTS FOR PAYMENT  
BASED ON THEN AND NOW CERTIFICATES FOR PURCHASES.**

A Motion to Adopt Resolution #5-2019 authorizing Fiscal Officer to issue Warrants for payment based on Then and Now Certificates for purchases was made by Ms. Myers; seconded by Mr. Burns. ALL IN FAVOR.

**RESOLUTION #6-2019 HIRING MICHAEL MULLEN TO PART-TIME POLICE OFFICER.**

A Motion to Adopt Resolution #6-2019 hiring Michael Mullen to Part-Time Police Officer was made by Ms. Myers; seconded by Mr. Williams. ALL IN FAVOR.

**VILLAGE ADMINISTRATOR'S REPORT**

Mayor Myers gave Village Administrator Mike Rahall's report that the Service and Water Departments have been fixing pot holes and water main breaks. The main plow truck has been having transmission issues and will retrofit the Waterworks dump truck to attach the plow. Still seeking comments from Council on the Personnel Manual. Thank you to Mrs. Volk for her service to the Village and looking for replacement.

**DEPARTMENTAL REPORTS**

**WATER**

Mayor Myers gave Water Superintendent Eric Winhusen's report that 28 million gallons of water was pumped last month. County water contract should be ready for the next meeting. March 1, 2019 the bids will be opening for the Dugan Gap project.

**SERVICE**

Service Director John Knuf reported that the Service Department reported that the supplier had been out of cold patch but just received some today and they are fixing potholes. Discussion regarding ODOT fixing E. State Rd.

**FIRE**

Chief Ober was not in attendance.

**POLICE**

Chief Reid provided Council with a written report of the department's stats for the month and a brief discussion was had about the report. Chief Reid reported that the Safety Committee met and discussed working on the police policy manual using Lexipol, a national company that specializes in this area of policy and procedures for police departments. They provide daily training questions for officers. The cost is \$4,259/year, this includes Liability coverage, a mobile application, we own our copy of the manual and we do not have to renew yearly. There was discussion on required training. We should have a Police Mutual Aid Agreement to approve at the next meeting.

**COUNCIL REPORTS**

**Ms. Myers:** Ms. Myers reported updating zoning and ordinances relating to zoning. Working to get more forms available online. Mr. Koons is learning codes and processes. Received document from the school regarding round-a-bout proper procedures to post. The Township is moving forward with the round-a-bout at Shady Lane. February 22, 2019 will re-air Mysteries at the Museum on Harrison's Tomb. Will be meeting with Zoning Chairs in the Villages to collaborate. BLOC House will be offering free Karate classes to children. She is filling out the

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applications for Go Local volunteer project opportunities in the Village. Concerts will be back at Miami Township Administration Building this summer. The American Legion will be doing Boys State again soon.

**Mr. Williams:** Mr. Williams reported discussions on replacing police vehicles and getting a plan in place.

**Mr. Burns:** Mr. Burns reported speaking to Indigenous Landscapes to consult on planting grass, etc. in areas of low use. Will discuss possibly working on a community movie night at next Parks meeting. Going to do Police-ter bunny again this year.

**Ms. Meister:** Ms. Meister reported that Miami Township Fire Department purchased 3 new CPR machines for each of the squads. Mrs. Myers said she would ask Chief Ober to bring one to the next meeting for a demonstration.

## **MAYOR'S REPORT**

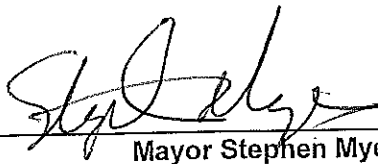
Mayor Myers reported that there were no service anniversaries in February.

Mayor's Court collected \$4,128 last month and distributed \$3,347 to the Village. Mayor Myers attended the recent School Board meeting, the William Henry Harrison event, Real Estate Agent and Coffee with Council meetings. There was a presentation at the Board meeting by the principals concerning the 90-day plan updates. He also attended the North bend and Addyston Council meetings. Attending the Miami Township meeting, they appreciate Waterworks working so well with them on the Dugan Gap project. The Township wants to put a sign on U.S. Route 50 coming into the Village saying "Welcome to Miami Township" – further discussion from Council regarding the sign. The Township is working with a company to audit the Fire Department equipment, etc. Looking to install monitor in Council chambers and update podium for guest speakers. Asked Mr. Rahall about meeting with department heads twice a month. Asked Duke to meeting regarding replacing lights to LED.

## **HEARING OF THE PUBLIC**

No one wished to address Council at this time.

A Motion to Adjourn the Council Meeting at 8:58 P.M. was made by Ms. Myers; seconded by Mr. Williams. ALL IN FAVOR.



Mayor Stephen Myers



Mike Rahall, Village Administrator