

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on _____, 2013.

The Regularly-Scheduled Council Meeting was called to order by Mayor Stacy with the pledge to the flag. All Members of Council were present. Clerk/Treasurer Bolton and Solicitor Hyle were present.

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Approve Previous Council Minutes	Pastrick	Meister	ALL YEAS
Motion to Pay Warrants & Vouchers and Adopt Pay Ordinance # 6- 2013.	Santen	Nichols	ALL YEAS

The Mayor acknowledged Dave Kenney, Village Administrator from New Richmond to address Council about how the Village Administrator position works for the Village of New Richmond. Mr. Kenney has been Village Administrator for the Village of New Richmond on a full-time basis since 1989. He described his duties which consisted of all Water and Sewer related administrative functions; writes and applies for numerous grants; handles all insurance issues as well as BWC claims. While he does not supervise the Police Chief and Fire Chief, he works closely with them as well as the Fiscal Officer on budgetary issues. He also dedicates time to business and development and utility expansion issues. He said New Richmond implemented an income tax a couple of years ago. He fielded some questions from a few members of Council and the Village Clerk.

Mayor Stacy swore in Officer Kevin Kelsey as Auxiliary Officer for the Village of Cleves.

SOLICITOR'S REPORT

Several items of legislation were presented to Council for their consideration. The first two were Ordinances concerning permanent appropriations and report of additional revenues. Following discussion, Council took the following action:

ORDINANCE # 4-2013 **ADOPTION OF PERMANENT APPROPRIATIONS FOR 2013**

A Motion to Introduce ORD #4-2013 made by Santen; seconded by Pastrick. ALL YEAS.

A Motion to Suspend Rules and Read by Title Only made by Santen; seconded by Pastrick. ALL YEAS.

A Motion to Adopt ORD #4-2013 made by Santen; seconded by Pastrick. ALL YEAS.

ORDINANCE # 5-2013 **AMEND ORD #4-2013 TO INCLUDE UNBUDGETED REVENUES**

A Motion to Introduce ORD #5-2013 made by Santen; seconded by Meister. ALL YEAS.

A Motion to Suspend Rules and Read by Title Only made by Santen; seconded by Meister. ALL YEAS.

A Motion to Adopt ORD #5-2013 made by Santen; seconded by Meister. ALL YEAS.

Next items were Resolutions asking the County Auditor to Certify several possible millage amounts for a possible levy request in August. Following discussion, Council took the following action:

RESOLUTION # 6- 2013 **REQUESTING COUNTY AUDITOR TO CERTIFY A 3.3 MILL LEVY**

A Motion to Adopt Resolution #6-2013 was made by Pastrick; seconded by Meister. ALL YEAS.

RESOLUTION # 7- 2013 **REQUESTING COUNTY AUDITOR TO CERTIFY A 3.5 MILL LEVY**

A Motion to Adopt Resolution #7-2013 was made by Pastrick; seconded by Meister. ALL YEAS.

RESOLUTION # 8- 2013 **REQUESTING COUNTY AUDITOR TO CERTIFY A 3.7 MILL LEVY**

A Motion to Adopt Resolution #6-2013 was made by Pastrick; seconded by Meister. ALL YEAS.

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RESOLUTION # 9- 2013 **REQUESTING COUNTY AUDITOR TO CERTIFY A 3.9 MILL LEVY**
A Motion to Adopt Resolution #9-2013 was made by Pastrick; seconded by Meister. ALL YEAS.

RESOLUTION # 10- 2013 **REQUESTING COUNTY AUDITOR TO CERTIFY A 4.1 MILL LEVY**
A Motion to Adopt Resolution #10-2013 was made by Pastrick; seconded by Meister. ALL YEAS.

DEPARTMENT REPORTS

No Department Reports are expected at second monthly meeting.

COUNCIL & COMMITTEE REPORTS

Ms. Meyers, *Parks Committee Chair*, had nothing new to report since last meeting but did want to inform Council the Three River's Woman's Club has donated money to the Village for the Flower Pots.

Ms. Nichols, *Safety Committee Chair*, mentioned the next Safety Committee Meeting was scheduled for April 1st at 6:00 p.m. She did receive a \$250 check from the Woman's Club for flowers for the pots and she thanked them for the generous donation.

Mr. Santen, *Community Planning Chair*, informed everyone the Health Fair was coming to our Senior Center on April 13th.

Ms. Randall, *Street Committee Chair*, mentioned she had placed a quick poll on Facebook with a survey question asking Friends of Cleves to answer a question about which kind of revenue source they preferred: Income Tax with No Relief; Income Tax with Relief and an Additional Operating Levy on real estate taxes. She indicated Maintenance is looking to get additional part time help and she is waiting to hear back about problems on Laurelwood Drive.

Ms. Meister, *Public Works Water & Utility Committee*, reported she had attended the last BPA Meeting held on March 19th. She reviewed the minutes from that meeting with Council and indicated the Water Works was working with a Coleman Woods resident to improve his water pressure problems. The next BPA meeting is scheduled for April 9, 2013. She also reported the Water Works is hoping to communicate better with neighboring departments concerning Fire Hydrant repairs and problems. Chief Ober met with Jim Wasserbauer over this issue. Mayor Stacy indicated there were still hydrants down on Harrison Avenue and Locust Street. She mentioned the Communications Committee are looking into a post card survey for our residents concerning revenue choices mainly Income Tax versus additional mills on real estate taxes. A discussion was held about this informal resident survey.

Ms. Pastrick, Finance Committee Chair, asked everyone if they received their copy of her committee minutes she sent to them. She then reviewed the process Finance followed at the last meeting when they reviewed her five-year projected revenue and expenditure forecasts. She had a couple different scenarios outlined and five-year forecasts for each scenario. The Finance Committee has reviewed quotes for health insurance and is recommending the Village switch effective April 1st in order to secure the best premiums for our employees and those covering their dependents. Ms. Pastrick asked about the progress concerning the streetlights and Ms. Nichols reported Phase 1 was complete and they were working on Phase II. They were hoping to have recommendations for Council soon. Lastly, Ms. Pastrick mentioned she had sent a copy of last business owner meeting recap to everyone and she then brought Council up-to-date on participation of various businesses on our signs for Cooper Road, E. State and Mt. Nebo. A discussion was held about this. She mentioned Skyline has stepped up and agreed to pay more so that all three signs can be placed in hopes some businesses decide to add on later.

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CLERK/TREASURER REPORT

Ms. Bolton had nothing additional to report.

MAYOR'S REPORT

Mayor Stacy began by mentioning he has received a couple more calls about water pressure issues in Coleman Woods. This prompted a discussion about steps being taken by Water Works to correct water pressure issues in this area. He then mentioned he was working with the Street Commissioner and Contractors of the N. Miami and Cooper Road project to help solve a driveway problem for a resident whose driveway is currently located right in the middle of this intersection.

Mayor Stacy also reported he is meeting with Mayor Pillow from Addyston next Thursday to begin discussions on shared services surrounding both of our Police Departments. He hopeful to at least get the discussion started. He also informed everyone plans are in the works to eliminate the current seasonal part time position in Parks and create a new Temporary Part Time position in Maintenance. The Parks will still put money toward the cost of performing work over at the park, but it is hopeful this new restructuring of this position will give Harold more flexibility throughout the year in scheduling. This new position will be temporary without set scheduled hours and this employee will be more of an "on call" employee not eligible for unemployment.

He placed an ad on behalf of Village Council with his own money in a program for an event at the High School. He also mentioned we had an officer suffer some minor injuries and he provided details for Council of the incident. This employee did not miss any work due to his injuries.

Mayor Stacy had good news for Finance in that Frank found out the owner of the old Harmony property has not been billed for real estate taxes by the County since the sale. The County has corrected this problem and this property owner will be billed in the future. Frank was not sure how far back, if at all, the County will try to collect taxes for this property. This property is valued at \$116,700.00 with no structure on it. Frank was asked to assist us in trying to get cooperation from an insurance company of a person responsible for damaging a guardrail on Harrison Avenue. Lastly, he said he was making inquiries about potential new development in the Village.

Ms. Nichols asked about whether or not we can get the Cleves Maintenance sign off the building on the old Harmony property and a discussion was held about the procedure to try to get this sign removed from the building.

A Motion to Adjourn made by Santen; seconded by Meister. ALL YEAS.

Mayor Danny Stacy

Clerk/Treasurer Linda Bolton