

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on _____, 2014.

Mayor Stacy began the January 8th Council Meeting with the Pledge of Allegiance. Roll Call was taken. Present were Pastrick, Meister, S. Myers, Randall and T. Myers. Ms. Nichols was absent. Clerk/Treasurer Bolton and Solicitor Hyle were also present.

A Motion to Approve the Previous Council Meeting Minutes from December 30th, 2013 was made by Pastrick; seconded by Meister. ALL YEAS.

A Motion to Pay all Warrants & Vouchers and Adopt Pay Ordinance #1-2014 was made by Pastrick; seconded by Meister. ALL YEAS.

At this time the Mayor swore in Harold Duncan as the Village Street Commissioner for 2014.

He then introduced two new Planning Commission Members to Council. Mr. Dave Shuey and Mr. Lee Haering were then sworn in as Planning Commission Members.

Mayor Stacy then asked Council to support his choice for Vice-Mayor, Jan Pastrick. **A Motion to Appoint Ms. Pastrick as President Pro-Tempore was made by S. Myers; seconded by G. Meister. ALL YEAS.**

The Mayor then distributed his recommendations for Committee assignments for 2014. He explained some changes this year he is implementing with the actual formation of Committees. He would like to join the Public Utilities Committee with the Public Works Street Committee. This would make the Communications Committee our sixth official Village Committee. His recommendations are outlined below:

Public Safety Committee -- Geri Meister (Chair), Megan Randall, Steve Myers
Public Works Street & Utilities -- Megan Randall (Chair), Jan Pastrick, Nancy Nichols, G. Meister
Community Planning – Tiffney Myers (Chair), Nancy Nichols, Jan Pastrick
Finance & Budget Committee – Jan Pastrick (Chair), Geri Meister, S. Myers
Community Parks – Nancy Nichols (Chair), Megan Randall, Jan Pastrick
Community Communications – Steve Myers (Chair), Tiffney Myers, Megan Randall

A few notes about the Committees were that Public Works Street & Utilities has four members. Geri Meister is the fourth member and will still be the liaison between Village Council and the Water Works Board of Public Affairs. Megan Randall will be the Acting Chair of the Parks Committee until Ms. Nichols returns. **A Motion to Accept the Mayor's Committee Recommendations was made by Meister; seconded by Randall. ALL YEAS.** At this time a discussion was held concerning Ms. Nichols extended absence from Council. The Solicitor explained that Ms. Nichols official term ended 12/31/2013 and her new term began January 1, 2014. This requires that she be sworn in officially to begin her next term of office. Since she will not be available to be sworn in until sometime in mid-February, she is not actually an official Council member at this time. During discussion, the topic of her monthly Council stipend was brought up and the Clerk asked for further direction as to whether or not Ms. Nichols should be paid for January. The Solicitor indicated since she is not technically a sworn-in Council Member, until she is officially sworn in she should not be compensated.

SOLICITOR'S REPORT

Solicitor Hyle reported to Council on the status of a real estate tax situation concerning the old Harmony Park property the Village sold to Mr. Brunzman. Apparently the County never removed the tax exempt status of the property upon the sale and Mr. Brunzman has never paid any tax for this property. The County caught their error and the trustees of the property will be receiving a tax bill to include the previous years of tax owed. The Village will receive these monies once the tax bill is paid. He also reported he has been instructed to draw up

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two legislative items awarding bonus compensation to Acting Chief Naegele and Sergeant Cliff Wright for going above and beyond their normal duties to help run the Police Department with the absence of the Police Chief. Council has recommended a \$500 bonus for Sergeant Wright and \$1500 bonus for Acting Chief Naegele. Following discussion, Council took the following legislative action:

RESOLUTION # 1 – 2014 **AWARD OF \$500 BONUS TO SERGEANT CLIFFORD WRIGHT**

A Motion to Adopt Resolution #1-2014, Awarding a One-Time Bonus of \$500 to Sergeant Wright for Service Above and Beyond the Call of Duty was made by Meister; seconded by Randall. ALL YEAS.

RESOLUTION # 2 – 2014 **AWARD OF \$1500 BONUS TO ACTING CHIEF NAEGELE**

A Motion to Adopt Resolution #2-2014, Awarding a One-Time Bonus of \$1500 to Acting Chief Randy Naegele for Service Above and Beyond the Call of Duty was made by Meister; seconded by Randall. ALL YEAS.

Solicitor Hyle then explained the changes he had made to our current Rental Unit Inspection Policy in order to ensure that we do not encounter the same kind of legal issues as one of our neighboring Villages has. The revisions concern the Village's right to enter property for inspection and adds additional options for landlords to provide a self-inspection checklist. Following discussion, Council took the following action:

ORDINANCE # 1 – 2014 **REVISING POLICY ON RENTAL UNITS & PERMITS**

A Motion to Introduce Ord #1-2014 was made by Meister; seconded by Pastrick. ALL YEAS.

A Motion to Suspend Rules & Read by Title Only made by Meister; seconded by Pastrick. ALL YEAS.

A Motion to Adopt Ord #1-2014 was made by Meister; seconded by Pastrick. ALL YEAS.

CLERK/TREASURER REPORT

Clerk/Treasurer Bolton began by reporting she has completed the lengthy 2013 Year End Procedures and has produced the 2013 Year End Financial Report. This report has been filed with the State Auditor's Office and a legal ad will be placed notifying the public of this. She also mentioned the fiscal year 2014 is up and running on the UAN Accounting Software system.

DEPARTMENTAL REPORTS

POLICE

Acting Chief Naegele thanked Council for the bonus they had authorized earlier in the meeting. He reviewed his limited Monthly Report for December and hit on the following highlights:

- Our department hosted a three-day on-site training concerning Shoot/No Shoot training and also Emergency Driving.
- He has obtained several new weapons for the department at no cost to the Village.
- Further explanation for why he was instrumental in calling a Level III emergency last month.
- Leadership Training he would like to send Sergeant Wright to at a cost of \$650.
- Opportunity to obtain a used 2006 Crown Vic, 28,000 miles at an asking price of \$9000. He would like the Finance Committee to consider budgeting for the purchase of this vehicle which he would want to designate as the School Resource Officer vehicle. A discussion was held about this possible purchase and the status of other vehicles in our fleet. The Clerk wanted to know if this new vehicle would replace an existing cruiser and no definitive decision has been made on this issue. Ms. Meister asked if we would incur any additional costs making this vehicle road ready and it was determined we would have to add decals but we would not need another MDS as we would use one out of another cruiser currently

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being used by the Chief. Chief Naegele indicated he is in communication with possible local donors who may be interesting in donating funds toward this purchase.

- Ms. Meister asked about gunshots being fired in the Village and what if anything is being done about them. A discussion was then held about various local hunting spots and in particular problems in areas inside the Village – with the gravel pits and Coleman Woods being a couple mentioned. It is believed we have an Ordinance prohibiting shooting off firearms within the Village limits. Steve Myers indicated a neighbor in Coleman Woods approached him about hunting in woods behind him around 552 Laurelwood. Further discussion was held.

FIRE

Chief Ober began his report by giving EMS and fire run statistics for December – 31 EMS runs, 4 FIRE runs. He did want to thank Council for the action they took last year to restrict parking on Porter. They had a fire run in that area recently and they would not have been able to get their equipment through if the parking had not been restricted to one side of the street. He also invited any new or veteran Council members to call him to schedule a tour of their Fire Houses if they would be interested.

STREETS

Street Commissioner Harold Duncan congratulated the newly elected Council Members. Issues he reported to Council are outlined below:

- He had concerns about some of the sign restrictions on Porter.
- We have ordered a total of 388.69 tons of salt, we have used 220 tons leaving us with 168 tons left; 10 of which the school will be reimbursing us for.
- He is currently communicating with the Village of North Bend about going together on a Salt Dome. He is concerned because of recent problems between the Township, County and the Village over the use of the salt dome on Cooper Road. At this time a discussion was held about some of these problems. The Mayor also indicated he had also communicated with a County employee about problems at the dome and he was not happy with the way he was spoken to. Ms. Pastrick asked if a meeting should be called between all parties to straighten this situation out and Mr. Duncan indicated at this time everything seems to be going smoothly.
- He is going to work hard this upcoming year to try to bring our gasoline expenses down in the Maintenance Department. He does; however, feel we will need to look into buying a new dump truck in the near future. A discussion was then held about the current status of some of the Maintenance vehicles.
- Mr. Duncan also mentioned he believes two slats of repair/patch material for the streets will take care of at least half of the Village streets.

Ms. Randall reported a streetlight out on E. State Road at about 367 E. State.

Solicitor Hyle indicated he has received a call from Drees and they would like to schedule a meeting with their lawyers and the Village to discuss the road condition issues on Laurelwood.

The Mayor asked if anyone on Council had anything to report since it was the first meeting of the year and no Committee meetings had been held.

COUNCIL REPORTS

Ms. Pastrick, Finance Committee Chair, just reminded everyone she will be holding her Finance Meeting on Wednesday, January 15th as normal. She also questioned the Salary Ordinance we had adopted at the last

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meeting since the Minimum Wage went up and that would affect salaries for our seasonal Park workers. The Clerk indicated she usually inserts wording there that indicates the salary can be increased should there be a change in minimum wage, but she is not sure this last Ordinance had that wording. She would get it corrected.

At this time, Mayor Stacy, swore in Ms. Jan Pastrick as Vice-Mayor of Cleves.

No other Council Members had anything special to report at this time.

MAYOR'S REPORT

The Mayor asked that Council agree to meet for a Goal Setting Session as they did several years ago. Following a brief discussion, the date of Saturday, February 8th at 10:00 a.m. was set up for this Goal Setting Session of Council. The Clerk/Treasurer and Department Heads are also invited to attend. Geri Meister volunteered to invite the Water Works Board of Public Affairs to join us.

The Harrison Symmes Foundations is hosting the birthday celebration for William Henry Harrison on Friday, February 7th. There will be a small precession from the Gazebo in North Bend to the Tomb of William Henry Harrison at approximately 10:45 a.m. There will be a wreath-laying ceremony at the tomb and a luncheon will be held at the new Three Rivers Educational Campus following the ceremony.

Mayor Stacy reported the official retirement/resignation of William Renner as Police Chief effective December 31, 2013. He has run an ad in Career Builders and is forming a Committee to help interview and recommend a new Police Chief. At this time his Committee consists of Geri Meister, Jan Pastrick, Tom Coombs, Trish Duebber and himself.

Clerk/Treasurer Bolton informed everyone she is meeting with new Council Members Steve and Tiffiney Myers on Friday afternoon around 2:00 p.m. to review financial-related reports and invited anyone else who believed they would benefit to come to the meeting.

Mayor Stacy thanked Dan Blanton, newly elected Miami Township Trustee, for coming to the meeting.

At this time Ms. Meister asked that all minutes of meetings be drafted and distributed within a week of the meeting being held. This includes Council Meeting Minutes as well as Committee Meeting minutes. At this time Mayor Stacy also asked Council to avoid just reading their committee meeting reports out loud and instead just pick out the highlights and important issues to review at our Council Meetings.

A Motion to Adjourn made by Mr. Myers; seconded by Ms. Meister. ALL YEAS.

Mayor Danny Stacy

Clerk Linda Bolton

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