

**RECORD OF PROCEEDINGS  
BOARD OF PUBLIC AFFAIRS  
3 SOUTH MIAMI AVENUE  
CLEVES, OHIO 45002  
MARCH 19, 2013**

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The Board of Public Affairs met Tuesday March 19, 2013. Present was Tim Leigh, Jim Wasserbauer, Sheila Sinclair, Eric Winhusen and Rusty Alexander. Present from council was Ms. Geri Meister and Mrs. Nancy Nichols. Present was Brandstetter Carroll. Also present from the public was Mr. Charles Birkholtz.

The meeting began with the pledge of allegiance to the flag.

Mrs. Sheila Sinclair made a motion to approve the minutes. Mr. Tim Leigh second motion carried.

Mrs. Sheila Sinclair made a motion to pay the bills per income statement. Mr. Tim Leigh second motion carried.

Mrs. Sheila Sinclair made a motion to handle shut-offs in the usual manner. Mr. Tim Leigh second motion carried.

Eric reported that we pumped 30.49 million gallon of water last month, an average of 1.089 million gallon per day.

Brandstetter-Carroll was here for a lengthy time to discuss their project status report and numerous expansion updates.

Mr. Birkholtz was here to discuss pressure issue at his residence and status of variable frequency drive.

Eric reported the variable frequency drive was installed March 8<sup>th</sup> but we are still working out minor issues that developed during installation.

Mr. Tim Leigh made a motion to award and accept the bid for the Elizabethtown Phase 2A project to Mt. Pleasant Blacktopping and Construction in the amount of \$300,672.23. Mrs. Sheila Sinclair second motion carried.

Mrs. Nancy Nichols was here to discuss fire hydrants and get a updated list of one's repaired and discuss a communicating procedure between the Waterworks and the Fire Department.

There was a lengthy discussion concerning the parking situation across the street from the Waterworks office.

Mr. Tim Leigh made a motion to go into executive session for personnel reasons. Mrs. Sheila Sinclair second motion carried.

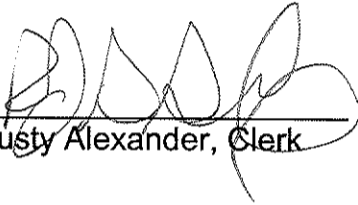
Mr. Tim Leigh made a motion to re-enter regular session. Mrs. Sheila Sinclair second motion carried.

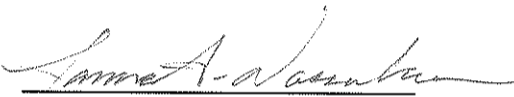
Mrs. Sheila Sinclair made a motion to extend the probation period for employee Rob Bamberger until January 1, 2014. Mr. Tim Leigh second motion carried.

Mr. Tim Leigh made a motion to pass RESOLUTION RULE #1-<sup>2013</sup>~~2014~~ approving salary-wage increases as follows for certain employees. Mrs. Sheila Sinclair second motion carried.

The next meeting will be Tuesday April 9, 2013 at 4:00pm.

There being no further business to come before the board Mr. Tim Leigh made a motion to adjourn. Mrs. Sheila Sinclair second motion carried.

  
Rusty Alexander, Clerk

  
Jim Wasserbauer, Pres