

**RECORD OF PROCEEDINGS
BOARD OF PUBLIC AFFAIRS
3 SOUTH MIAMI AVENUE
CLEVES, OHIO 45002
NOVEMBER 21, 2013**

The Board of Public Affairs met Tuesday November 21, 2013. Present was Jim Wasserbauer, Sheila Sinclair, Tim Leigh, Eric Winhusen, and Rusty Alexander. Present from Brandstetter-Carroll was Dan Schaefer.

The meeting began with the pledge of allegiance to the flag.

Mrs. Sheila Sinclair made a motion to approve the minutes. Mr. Tim Leigh second motion carried.

Mrs. Sheila Sinclair made a motion to pay the bills per income statement. Mr. Tim Leigh second motion carried.

Mrs. Sheila Sinclair made a motion to handle shut-offs in the usual manner. Mr. Tim Leigh second motion carried.

Eric reported that we pumped 35.1 million gallon of water last month, an average of 1.135 million gallon per day.

Eric gave status on fire hydrants and reported monitoring is over on Coleberry and Bridgetown Rd.

Brandstetter-Carroll was here for a lengthy project status report.

Mr. Tim Leigh made a motion to move forward with the Coleberry booster pump option and St Annes consolidated 2015 E.P.A. funding program. Mrs. Sheila Sinclair second motion carried.

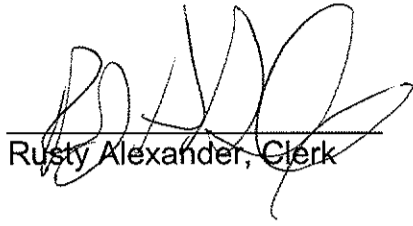
Mrs. Sheila Sinclair made a motion to enter executive session for personnel reasons. Mr. Tim Leigh second motion carried.

Mr. Tim Leigh made a motion to re-enter regular session. Mrs. Sheila Sinclair second motion carried.

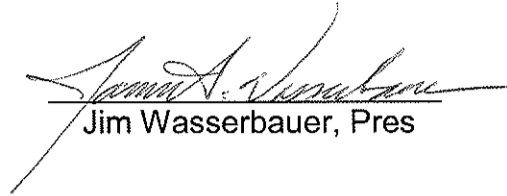
Mr. Tim Leigh made a motion to give employees a \$50.00 gift card for Thanksgiving and Christmas. Mrs. Sheila Sinclair second motion carried.

The next meeting will be Tuesday December 10th 2013 at 2:00pm.

There being no further business to come before the board Mr. Tim Leigh made a motion to adjourn. Mrs. Sheila Sinclair second motion carried.



Rusty Alexander, Clerk



Jim Wasserbauer, Pres