

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on _____, 2014.

Mayor Stacy began the November 12th, 2014 Council Meeting with the Pledge of Allegiance. Roll Call was taken. All members of Council were Present: Meister, Myers, Myers, Nichols, Pastrick, Randall Clerk/Treasurer Bolton and Solicitor Hyle were also present.

A Motion to Approve the Previous Council Meeting Minutes was made by Pastrick; seconded by Nichols. ALL YEAS. A Motion to Pay all Warrants & Vouchers and Adopt Pay Ordinance # 20-2014 was made by Pastrick; seconded by Nichols. ALL YEAS.

SOLICITOR'S REPORT

Solicitor Hyle report to Council concerning the agreement between the State of Ohio and the Village Water Works regarding the St. Rt. 128 project. We are entering into an agreement with the ODOT to allow them to add our water main replacements into their bidding documents for the entire project. The finances have already been approved but this agreement doesn't give us much authority to reject our portion of the bid if ODOT approves them. Our engineer has estimated our cost for this project at \$168,000. A discussion was then held about some of the language in the agreement and the Mayor asked the Solicitor to review it. Superintendent Winhusen believes the language to be standard for this type of agreement. The Solicitor will report back at the next meeting.

The Solicitor then brought Council up to date concerning Drees and the condition of some of the roads in Coleman Woods. Drees finally got back to the Solicitor and Mr. Hyle reviewed their offer concerning all three issues presented to them. Drees has agreed to perform some of the repairs on Edgefield in 6A and 6B and offered some funds to go toward the major repair on Laurelwood. A discussion took place at this time and it was agreed they would discuss it more next week. Street Commissioner Duncan wants to discuss this issue further with JMA and Frank.

The Solicitor then indicated he had drafted an Ordinance per their instructions concerning the elimination of the elected Clerk/Treasurer position and replacing it with a Part Time Fiscal Officer which would not be elected and instead appointed by the Mayor. The Solicitor explained this Ordinance has to be done in plenty of time so as not to put this position on the ballot in spring of next year for the current Clerk/Treasurer's re-election. He explained the current Clerk/Treasurer, Ms. Bolton, would be the elected Clerk until the end of her term on March 31st, 2016 unless she chooses to resign her position prior to that date. The Mayor then explained that a new position was being developed for Ms. Bolton and at this time the title of the new position would be Deputy Clerk. It would be a full time position and the job description for this new position is being worked on now. Mayor Stacy reported to Council he had met with Ms. Bolton and informed her of their plans for restructuring and assuring her this change is not being done for any reason except for a long range restructuring plan for the Village. Following discussion, Council took the following action:

ORDINANCE # 18-2014 ELIMINATION OF ELECTED CLERK/TREASURER, EST FISCAL OFFICER

An Ordinance Eliminating the Elected Office of Village Clerk and Establishing the Position of Village Fiscal Officer was read as an introduction and first reading was made by Pastrick; seconded by Meister. Roll Call Was Made with ALL YEAS.

In closing, the Solicitor indicated he had asked Mr. David Krings, Village of Lockland Administrator, to speak with Council later in Executive Session.

CLERK/TREASURER REPORT

Ms. Bolton had nothing special to report.

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DEPARTMENTAL REPORTS

WATER WORKS

Superintendent Winhusen had nothing special to report unless anyone had questions of him. There were none at this time.

POLICE

Chief Kraft began by reviewing this monthly statistics for October. He indicated he has lost two part time officers who left and he will be looking to replace them. He has received some letters of accommodation for several of our officers for various acts of kindness they have performed and that were appreciated – Officer Palmer, Sargent Wright and Officer Webb. He mentioned an audit performed by OLEG concerning IT security issues and further training that many of our officers will receive concerning security issues. He reported cruiser repairs problems for Car #5 and indicated he is working with our Maintenance Department to perform minor repairs on the cruiser to save money like oil changes and minor brake work.

Chief Kraft informed Council we had a tasing about two weeks ago while we were backing up the Village of Addyston. During the incident, Sargent Wright's glasses were knocked off and broken. He has replaced the glasses and is being reimbursed for them by the Village. He also let Council know the Hamilton County Communications Center is currently considering raising detail fee cost from \$18.30 to \$19.25 per run. The Police Chief's Association is against this increase and sharing their displeasure with the County. He also mentioned a meeting was held recently concerning Mayor's Court issues and various topics were discussed including restructuring our fees to fall more in line with other communities which would actually bring some of our fees down. Another topic discussed involved how to better collect fines owed to the Village.

Ms. Pastrick asked about why we have more details from the school than we did last year and the Chief explained that we now document every single run and detail which didn't always do last school year. He believes the runs haven't increased; we just document all of them now.

FIRE

Chief Ober reviewed his EMS and fire details for October. In addition, his department is currently in the process of performing hydrant checks and will report any problems to the Water Works.

STREETS

Street Commissioner Duncan began by reporting the various problems he is having with our plows and blades on the trucks. He indicated he is having trouble with one of the plow motors and all of our plows are getting old and need new blades. A discussion was held about the cost to replace several of the plow blades. Following discussion, **A Motion to Replace Snow Plow Blades Not to Exceed the Cost of \$1600 From the General Fund if Necessary made by Pastrick; seconded by S. Myers. ALL YEAS.**

Mr. Duncan indicated some repairs have been made to the really bad spots on Laurelwood and College Streets. Ms. Pastrick asked about some of the issues at PNC bank and working being done in front of the bank and the handicap ramps at the cross walks. A discussion was held about this. Other issues mentioned to Council by Mr. Duncan was about Delhi Township lending us their hot box to get some road repairs done and an update on the progress of our road salt up the Ohio River.

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COUNCIL REPORTS

Communication Committee Chair Steve Myers announced he go the closing of the Skate Park on the website as well as other new content. His next committee meeting is scheduled for Monday, November 24th at 7:00 p.m. At this time, Clerk Bolton indicated she would like for the Communications Committee to consider putting together a "Welcome" brochure for new residents giving brief information on our services and contact information for Village officials. She explained she was prompted to think about this because of a phone call she received from a resident concerning our garbage service and issues they had said they were not aware of. At this time a discussion was held and the Clerk indicated she would work on a kind of "draft" or "mock up" of what she had in mind.

Street Committee Chair Megan Randall indicated Harold had mentioned most of the issues discussed in her committee but wanted to stress we are now buying motor oil by the barrel to save money on our oil changes and we are also working with the school district with the purchase of our oil filters. Next Street Meeting Tuesday, December 9th.

Planning Committee Chair Tiffney Myers began by asking the Mayor what is going on up on College Street and Mayor Stacy indicated the property in question is John Tisch's property and they are taking clean fill from the construction site on S. Miami and moving it to College Street. Discussion held. Ms. Myers mentioned other issues discussed at the last Planning Meeting: Chief Kraft and Officer Ventre logging calls to track calls for records in some problem areas; Extra parking signage on Edgefield; Possible weight limit on our streets (Mayor checking into); and Business owner on S. Miami not following through with his promise to remove electric and pole from his property who will be receiving another citation. Further discussion was held about this issue and trying to determine next steps.

Finance Committee Chair Jan Pastrick indicated a Finance Meeting has not been held yet and will be held next week after the special Council Meeting. She also wanted everyone to know she will be at the Council Meeting on December 10th, but will be a little late.

Park Committee Chair Nancy Nichols was pleased to see the new flag over at Cleves Community Park. She also said she had finally responded to the resident who had issues with the parking on Halloween night.

Safety Committee Chair Geri Meister said both Chiefs have done a good job of reporting on issues in their departments. She reported the Police Department gave out 400 glow necklaces on Halloween night. The next Safety Committee Meeting is December 1st and the next Board of Public Affairs meeting is November 18th. Ms. Pastrick asked if Geri had looked into going out to bid on our garbage contract and Ms. Meister indicated she had not yet, but was still looking into it.

MAYOR'S REPORT

The Mayor reported on the following items:

- He has issued a proclamation in honor of the Taylor Yellow Jackets going to the first round of the tournament and declared game day "Yellow Jacket Spirit Day."
- He has been reviewing possible yard sale Ordinances and we will be creating one for the Village.
- A couple girls have been reported running a scam in the Village doing door to door trying to get people to donate to help bury a loved one. We will be keeping our eyes open for them.

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- He has closed the Skate Park for the winter and new procedures and rules can be looked at before opening again in the spring. We need to also figure out a better more sturdy fencing option for the area along Ron Eisenacher's property.
- New letterhead and envelopes have been ordered and delivered.
- He attended the meeting about Mayor's Court and is supporting efforts to revisit our fines and also to get creative about ways to collect on all of our fines still owed, some of which go back a decade or more. Accepting credit cards is also being examined.
- He understands the staff meeting held by the Police Chief last Sunday went well.
- He has signed off on the salt loader contract with Miami Township per Frank Hyle's recommendation after reviewing all the verbage again and getting clarification on a couple items.

A Motion to Enter Executive Session concerning the employment of personnel made by Ms. Pastrick; seconded by Ms. Nichols. ALL YEAS. (Clerk/Treasurer asked to leave)

Council resumed regular session and Clerk/Treasurer returned.

**A Motion to Adjourn the Council Meeting was made by Ms. Meister; seconded by S.Myers.
ALL YEAS.**

Mayor Danny Stacy

Clerk Linda Bolton