

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on February 25th, 2015.

The Council Meeting held on Wednesday, February 25, 2015 was opened by Mayor Stacy with the Pledge of Allegiance. Mayor Stacy performed roll call with all members of Council present with the exception of Ms. Nichols. Ms. Nichols is not expected to arrive. Solicitor Hyle was present as well.

A Motion to Approve Minutes from the previous Council Meeting – February 11th -- was made by Randall; seconded by Meister. ALL YEAS.

The meeting began with Mayor Stacy reading Councilwoman Nancy Nichol's resignation letter. Mrs. Nichols' letter stated her resignation was to be as of February 17th. Council members and the Mayor agreed to advertise for the open position, with the standard 30 days for the selection process. The position will be posted at the Municipal Building and on the Village website, cleves.org. Resumes will be accepted for the open position until COB March 6th. Interviews for the position will be conducted after the Council meeting on March 11th.

A Motion to Pay Warrants & Vouchers and Adopt Pay Ordinance # 4 – 2015 made by Pastrick seconded by S. Myers. ALL YEAS.

SOLICITOR LEGAL REPORT

The Solicitor received a report from Chief Kraft on the revised traffic fines. There are a couple of typos in the report that he pointed out to the Chief. The report will be revised before the next Council meeting.

Mayor Stacy inquired about a public records request letter the Village received. Solicitor Hyle will look into the matter.

Meister asked when Harmony Field would be going up for auction again. Pastrick stated it would be April 30th at 2 p.m.

ORDINANCE # 2-2015

He recommended Council to adopt the Ohio Basic Code 2015 Edition. This will update what the Police Department use for citations (traffic and criminal).

A Motion to Introduce Ordinance #2-2015 was made by Meister; seconded by S. Myers. ALL YEAS.

A Motion to Suspend the Rules and Read by Title Only Made by Meister; seconded by S. Myers. ALL YEAS.

A Motion to Adopt Ordinance #2-2015 was made by Meister; seconded by S. Myers. ALL YEAS.

CLERK/TREASURER REPORT

The Clerk was not present to give a report.

Discussion was then had on the potential new Village employee cell phone plan. T. Myers stated the phones would be available in the next week.

DEPARTMENT REPORTS

Not normally given at the second meeting of the month.

COUNCIL REPORTS

Ms. Meister, Safety Committee Chair, had nothing to report. The next meeting is Monday, March 2nd, at 6 pm. The Board of Public Affairs was February 17th. She reported there will be additional testing this year on the water supply. This is a normal occurrence every few years. Mayor Stacy received a call from Shirley Smith with the Village of North Bend Council in regards to fire hydrant issues. He will be following up with her. The next Board of Public Affairs meeting is March 17th at 2 pm.

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Ms. Nichols, Park Committee Chair was not present to report.

Ms. Jan Pastrick, Finance Committee Chair, said she will send out the minutes from the prior Finance meeting in the next week. In regards to final appropriations, they will be ready for approval by March 11th. Pastrick and Meister went to see examples of fencing for the skate park and have follow up questions for Mills Fencing. She added that if the Communications Committee is interested in having a village newsletter it will cost \$361 to mail out. Further discussion is needed. The next Finance meeting is March 18th at 7 pm.

Ms. Pastrick would like to clarify that the levy we passed 5 years ago that keeps us financially stable in regards to providing the same level of police coverage at that time. A levy would be for additional coverage. If you take a look at the fund level for the Village over the past several years, we have been operating under far less money than the terms before that. This means we were using 15.24 mills in prior years and 13.9 now, while maintaining the same coverage.

She also added Saturday the 28th is the cut off for resumes for the Village Administrator position. We received several promising applications. She also indicated she would Council to formally approve \$22,000 for engineering fees for Finley Box Culvert. A discussion was held and Council took the following action: **A Motion to Approve the Payment of \$22,000 for Engineering Fees for the Finley Street Box Culvert to JMA to come out of Investment Funds made by Meister; seconded by Randall. ALL YEAS.**

Ms. T. Myers, Planning & Zoning Committee Chair, had nothing to report. Ms. Pastrick asked if a Mr. Steve Johns had reached out to Ms. Myers in regards to Planning. She stated he had not yet.

Ms. Randall, Public Works Committee Chair, also had nothing new to report. Next Street Meeting will be held Tuesday, March 10 at 6:00 p.m.

Mr. Myers, Communications Committee Chair, stated the mayor will be conducting another state of the village address. The committee discussed responding policies for social media for the Village. He mentioned we may need to caution village employees and officials on responses. We are getting many requests for PD patches via social media and discussed maintaining a policy on how to deal with these requests. A discussion has had on maintaining an email list to distribute village information and how this request may be perceived among citizens. Next meeting is March 23rd at 7 pm.

Mr. Myers also stated it would be helpful for Council members to receive any Ordinances or Resolutions in advance of meetings, so members had time to review such. Mayor Stacy said he would pass this suggestion along to Solicitor Hyle.

MAYOR'S REPORT

Mayor Stacy will meet with Chief Kraft, Dick Weber, and Steve Ventre about the duties of the Zoning Officer and the intent of that position. There is some confusion about who should issue citations and the process of such.

S. Myers asked the Mayor about the sign pole a business owner was found in violation over. The maintenance department was to remove this on the 20th, however, weather prevented it. This will be rescheduled.

A Motion to Adjourn made by Meister; seconded by Randall. ALL YEAS.

MAYOR DANNY STACY

CLERK LINDA BOLTON

(Minutes were taken by Ms. Randall in the Clerk's absence.)