

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on April 8, 2015.

Mayor Stacy began the Council Meeting with the Pledge of Allegiance. Roll Call was taken. All members of Council were present as was Clerk Bolton and Solicitor Hyle.

A Motion to Approve the Previous Council Meeting Minutes from March 11 was made by Pastrick; seconded by S. Myers. ALL YEAS. A Motion to Approve Previous Council Meeting Minutes from March 16 was made by S. Myers; seconded by T. Myers. ALL YEAS. Adoption of Pay Ordinances were delayed to allow more time for members of Council to review.

At this time the Mayor asked Council to formally support legislation appointing Mike Flynn to the council seat left vacant by Nancy Nichols. Mr. Flynn will serve for the remainder of Ms. Nichols term. The Mayor reviewed Mr. Flynn's background and qualifications for the appointment. Following discussion, Council took the following action:

RESOLUTION # 5 – 2015 Appointment of Mike Flynn to Council

A Motion to Approve Res #5-2015, a Resolution Approving Appointment by Mayor of Michael Flynn to Village of Cleves was made by Pastrick; seconded by Meister. ALL YEAS.

At this time, Mayor Stacy swore Mike Flynn in as Council member. Mr. Flynn took his seat on Council.

SOLICITOR'S REPORT

The Mayor asked the Solicitor to prepare several items of legislation for their consideration.

The first was legislation granting approval of final agreement concerning the Safe Route to School Grant and funding and approving the Village's contributions of \$11,440 some of which the Three River's schools are reimbursing us for. A discussion was held concerning this issue and following discussion the following action was taken by Council:

RESOLUTION # 6 – 2015 Agreement with State Safe Route to School Grant

A Motion to Approve Res #6-2015, A Resolution Agreeing to the Local Match for the Village Toward the Improvements at ST RT 264 and Miami Avenue, an Approved Project for the Safe Route to School Grant made by Pastrick; seconded by Meister. ALL YEAS.

RESOLUTION # 7 – 2015 Amending Job Title of Harold Duncan

A Motion to Approve Res # 7 – 2015, A Resolution Amending Job Title of Harold Duncan made by Meister; seconded by T. Myers. ALL YEAS.

RESOLUTION # 8 – 2015 Extending Contract w/Miami Township for EMT/Fire

A Motion to Approve Res #8-2015, A Resolution Extending Contract w/Miami Township for EMT/Fire Services for One Additional Year at Current Yearly Cost made by S. Myers; seconded by Meister. ALL YEAS.

Council was then asked to move forward on legislation establishing the position of Village Administrator and considering the appointment of a Village Administrator. The following action was taken by Council:

ORDINANCE # 5 – 2015 Establish Position of Village Administrator Eff 4/27/2015

A Motion to Adopt Ordinance #5-2015, An Ordinance Establishing Position of Village Administrator Effective 4/27/2015 made by Pastrick; seconded by Meister. ALL YEAS.

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ORDINANCE # 6 – 2015

Appointment of Mike Rahall as Village Administrator

A Motion to Adopt Ordinance #6-2015, An Ordinance Appointing Michael A. Rahall as Village Administrator for the Village of Cleves Effective 4/27/2015 and Establishing Terms of Employment made by Pastrick; seconded by Meister. ALL YEAS.

Mayor Stacy then read a statement to Council about the creation of a new position of Village Administrator. The statement outlined the reasoning for creating the position and how the new administrative structure would be set up. The new administrator would oversee the overall operation of the Village and streamline current operations and use his past experience to bring economic growth into the Village. He explained the Board of Public Affairs would be eliminated. Mayor Stacy then explained the interview process that Council put in place and announced the choice of Michael Rahall as the first Village Administrator for the Village of Cleves. He outlined Mr. Rahall's extensive experience in local municipal government.

Solicitor Hyle indicated he would have legislation ready at the next meeting to address the adoption of the newest Property Maintenance Code and a Public Depository Agreement with PNC which has to be done every five years.

CLERK/TREASURER REPORT

Clerk Bolton further explained the depository agreement and indicated the March Financial Reports were not scanned and sent via email due to scanner not functioning properly. Ms. Pastrick received paper copies but the rest of Council will receive when scanner gets fixed to save on paper and copier cost.

DEPARTMENTAL REPORTS

WATER WORKS

Superintendent Winhusen mentioned that bids were opened for the most recent Water Works Project and the bid was awarded to Ken Neyer Plumbing at \$565,000.

FIRE

Chief Ober reported on the March run figures; 12 EMS, 4 Fire and 1 Auto Accident. He also mentioned they will be performing spring fire hydrants checks as normal soon.

STREETS

Street Commissioner Duncan reported to Council on several issues and items of interest in the Maintenance Department: He is in process of scheduling repair for the clock in front of the Library; Complaints by Locust Street homeowner concerning brush will wait for completion of Harrison Avenue street project; Coleman Woods getting ready to lay down the final coat on Section 6 in the Coleman Woods subdivision; Driveway and Street cut issues in Westgate and on Mt. Nebo Drive; Bank slippage and erosion of Morgan Creek causing problems with the roads on Morgan Street; Thanks to Delhi for letting us borrow their hot box so potholes could be repaired; Update on Park cleanup and some equipment needs to help sweep and clean over at the park; and his update on the final road salt usage for 2014/2015 winter season is 343 tons of salt purchased and after repayment of salt owed to other municipalities, we have 74 ton left to begin next winter season.

POLICE

Chief Kraft began by reviewing March's statistic numbers on police runs. He also informed Council he and SRO Bingle attended a three-day course on active shooter training at Oak Hills High School. He mentioned a meeting he had the next day with the Western Hamilton County Police Association of Police Chiefs. He

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reported Sgt. Naegele doing a good job with the security alarm registrations with approximately 100 residents currently registered and only about four businesses registered at this time. Sgt. Naegele did mention he has noticed an increase of residents leaving their garage doors open during the night which is a huge security risk. If he notices one, he is informing the residents so they can close the garage door. Chief Kraft indicated Sgt. Naegele is doing a great job on nights patrolling and protecting the residents. Sgt. Ventre has turned in letters of accommodation to the Mayor commending Sgt. Naegele for his job performance and also commending our Maintenance Dept for a job well done on snow removal of our streets this winter.

Lastly, Chief Kraft asked that Council consider the hire of two more part time police officers to replace current openings in the department. He then outlined the credentials and experience of two officers, Angela Byers and Delwert Brown. Ms. Byers worked for the Village many years ago and is already pretty familiar with our procedures. Following discussion, Council took the following action:

A Motion to Hire Angela Byers as a Part-Time Police Officer for \$14.00 per hour and a one-year probation made by Meister; seconded by Myers. ALL YEAS. A Motion to hire Delwert Brown as a Part-Time Police Officer for \$14.00 per hour and a one-year probation made by Meister; seconded by Pastrick. ALL YEAS

Both Officers were present at meeting and sworn in by the Mayor.

At this time Council took action on the Pay Ordinance # 6 and # 7 – 2015. A Motion to Adopt both Pay Ordinances made by Randall; seconded by S. Myers. ALL YEAS.

COUNCIL REPORTS

Safety Committee Chair Geri Meister indicated that firearms training for the Police Officers will be held on May 6, 2015 and the next Safety Meeting is scheduled for May 4th at 6:30 p.m. Any work currently being done on the SRO grant by Ms. Randall will be turned over to the new Village Administrator, Mike Rahall. The next and last Board of Public Affairs Meeting will be held Tuesday, April 21st.

New Council member, Mike Flynn, expected to slip into the Committees Ms. Nichols participated in had nothing to report at this time.

Finance Committee Chair Jan Pastrick asked Council to formally approve payment of the major spring repairs on the dump truck out of the General Fund due to cash flow issues in the Maintenance Fund. Following discussion, **A Motion to Approve Payment of \$2,000 Dump Truck Repair on Springs Out of the General Fund made by Meister; seconded by S. Myers. ALL YEAS.** Permanent Appropriations have been turned into the County. There will be no Finance Meeting in April due to scheduling conflicts and the next Finance Meeting currently scheduled for May 20th. Ms. Pastrick also reported we were granted \$241.91 for our Recycling Grant for this grant period.

Planning Committee Chair Tiffney Myers reported on the Planning Meeting held the previous evening and indicated they had a guest from the Hamilton County Planning Commission speak to the Committee. Another topic of discussion was a variance request by a business owner concerning signage issues. Adoption of current Property Maintenance Code was also discussed. The next Planning Commission Meeting is scheduled for Wednesday, May 6th at 7:00 p.m.

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Street Committee Chair Megan Randall indicated her Committee was scheduled to meeting next week. Solicitor Hyle asked if there has been any movement on the settlement proposal by Drees and Ms. Randall said she would look into it.

Communication Committee Chair Steve Myers mentioned their last meeting was March 23rd and the Mayor is still working on his State of the Village Address. The Committee is also looking into adoption of a Social Media Policy for the Village and the best way to begin collecting a residential email data base for those residents who would like to voluntarily be informed of upcoming Village events and Ordinance and policy changes. Their next meeting scheduled for April 27th at 7:00 p.m.

Ms. Pastrick asked that the Finance Committee considering changing the Finance Meeting to the 19th or 21st due to a scheduling conflict she just noticed. A brief discussion was held and the 19th was tentatively chosen if the Clerk/Treasurer was able to make it after checking her calendar.

MAYOR'S REPORT

Mayor Stacy indicated that for now, Mike Flynn would chair the Park Committee and sit on the same other Committees that Ms. Nichols had.

Mayor Stacy also indicated that the Village should begin to plan for their 200 year celebrations that need to be planned for 2018. The Village was founded in 1818. He was thinking about perhaps having some banners made up and thinks it would be a good idea to form a Committee consisting of Village officials and residents to help coordinate and plan the various activities for the Village's celebration of their Bicentennial. The Mayor also expressed his willingness to contribute toward the repair of the Clock in front of the Library by covering any of the cost over the first \$500 paid by the Village.

He also wanted to thank Frank Hyle and Jan Pastrick for their outstanding work toward all the preparations needed to establish the position of Village Administrator and also coordinate the interviews and hiring processes involved to find the right candidate for the job. He also mentioned he has handled a few Zoning issues while Dick Weber was on vacation. He wanted everyone to know the Taylor High School Alumni is having their annual musical fund raiser scheduled for April 24th and April 25th if anyone wants to go he has tickets.

Ms. Meister thanked everyone for the flowers, cards and well-wishes. The Mayor indicated he was glad to have both Ms. Meister and Mr. Hyle back.

**A Motion to Adjourn the Council Meeting was made by Meister; seconded by S. Myers.
ALL YEAS.**

Mayor Danny Stacy

Clerk Linda Bolton