

# RECORD OF PROCEEDINGS

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Minutes of VILLAGE OF CLEVES Council Meeting Held on April 22, 2015.

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Vice-Mayor Pastrick began the April 22nd Council Meeting with the Pledge of Allegiance. Roll Call was taken. All members of Council were present. Mayor Stacy was absent. Clerk/Treasurer Bolton and Solicitor Hyle were present.

**A Motion to Approve the Previous Council Meeting Minutes was made by S. Myers; seconded by Meister. ALL YEAS. A Motion to Pay all Warrants & Vouchers and Adopt PORD # 8-2015 was made by Meister; seconded by T. Myers. ALL YEAS.**

## **SOLICITOR'S REPORT**

The Solicitor had several legislative items for Council's consideration. The first was a resolution concerning the agreement with Drees on road repair issues in Coleman Woods. Council agreed they had an opportunity to review the agreement. They took the following action:

**RESOLUTION # 9 – 2015 Authorizing Execution of Agreement with the Drees Company**  
A Motion to Adopt Resolution # 9-2015, A Resolution Authorizing Execution of an Agreement with the Drees Company made by Randall; seconded by Meister. ALL YEAS.

Next issue was to adopt legislation correcting some wording to recently adopted legislation and adding reference to the Ohio EPA in the legislation.

**RESOLUTION # 10 – 2015 Authorizing Mayor to Enter into a Water Works Loan Agreement**  
A Motion to Adopt Resolution # 10-2015, A Resolution Authorizing Mayor to Apply for, Accept and Enter into a Water Supply Revolving Loan Account Agreement on Behalf of the Village of Cleves for Planning, Design and/or Construction of the Water Works Facilities; and Designating a Dedicated Repayment Source for the Loan made by Meister; seconded by S. Myers. ALL YEAS.

The next two items concerned an issue with previous legislation adopted by Council that needed to be adopted by emergency and needed the emergency language. They both concerned the creation of the position of Village Administrator.

**ORDINANCE # 7 – 2015 Establishing Position of Village Administrator**  
A Motion to Introduce Ordinance #7-2015 made by Meister; seconded by S. Myers. ALL YEAS.  
A Motion to Suspend Rules, Read by Title Only made by Meister; seconded by S. Myers. ALL YEAS.  
A Motion to Adopt Ordinance # 7 – 2015 made by Meister; seconded by S. Myers. ALL YEAS.

**ORDINANCE # 8 – 2015 Appointing M. Rahall Village Administrator**  
A Motion to Introduce Ordinance # 8-2015 made by ; seconded by S. Myers. ALL YEAS.  
A Motion to Suspend Rules, Read by Title Only made by Meister; seconded by S. Myers. ALL YEAS.  
A Motion to Adopt Ordinance # 8 – 2015 made by Meister; seconded by S. Myers. ALL YEAS.

The next Ordinance takes care of the designation of PNC Bank as a depositor bank for the Village.

**ORDINANCE # 9 – 2015 Designating PNC Bank the Depository Bank for Cleves**  
A Motion to Introduce Ordinance # 9-2015 made by ; seconded by T. Myers. ALL YEAS.  
A Motion to Suspend Rules, Read by Title Only made by Meister; seconded by T. Myers. ALL YEAS.  
A Motion to Adopt Ordinance # 9 – 2015 made by Meister; seconded by T. Myers. ALL YEAS.

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The Solicitor then explained it was time for Council to consider the adoption of the most recent edition of the International Property Maintenance Code. A discussion was then held by Council and they took the following action:

**ORDINANCE # 10 – 2015**                      **Adoption of 2015 Internal Property Maintenance Code**

A Motion to Introduce Ordinance # 10-2015 made by ; seconded by T. Myers. ALL YEAS.

A Motion to Suspend Rules, Read by Title Only made by Meister; seconded by T. Myers. ALL YEAS.

A Motion to Adopt Ordinance # 10 – 2015 made by Meister; seconded by T. Myers. ALL YEAS.

Mr. Hyle indicated he will be reviewing a proposed Social Media Policy for future consideration of Council. A discussion was then held about the policy that would be in effect for any information posted by Village officials on any social media avenue under control of the Village as well as a possible policy for employees of the Village.

He then went on to bring Council up-to-date on a meeting he had with Mr. Tisch considering additional property owned by the Village that he would like to purchase for use as parking for the expanded business on S. Miami. The Solicitor completely described the small piece of Village-owned property and its location in relation to the previously purchased section of Martha Street purchased by Mr. Tisch. He explained the process the Village needs to follow in order to advertise the sale of this property and the length of time needed to adequately inform the public of this auction being held. It was determined the Auction would be held on Wednesday, June 3<sup>rd</sup> at 2:00 p.m. in Council Chambers. The Clerk will obtain the correct wording and description of the property for the ad by the Solicitor and this ad will be placed in newspapers once a week for five weeks. Following discussion, Council took the following action.

**RESOLUTION # 11 – 2015**                      Authorize Public Auction for Sale of Village Property on Martha Str.

A Motion to Adopt Resolution # 11-2015, A Resolution Authorizing Auction for Sale of Small Piece of Property on Martha Street made by Meister; seconded by S. Myers. ALL YEAS.

**DEPARTMENTAL REPORTS**

No Departmental Reports usually made at this second meeting of the month.

**CLERK/TREASURER REPORT**

Clerk Bolton had nothing special to report other than she recently met with the new Village Administrator at his request to go over Village financial reports to get acquainted with our various funds, budgets and accounting structures.

**COUNCIL REPORTS**

**Safety Committee Chair** Geri Meister indicated the next Safety Committee Meeting would be held Monday, May 4<sup>th</sup> at 6:30 p.m. She attended the Water Board Meeting the day before and gave some statistics given at that meeting. Ms. Pastrick asked about the Neyer bid and whether or not it was the lowest bid and Ms. Meister indicated that it was. She also informed everyone some blacktop repair has been done on Main Street due to water main issues. Another issue brought up at the Water Board Meeting concerned replacement of a

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sidewalk at 232 S. Miami and the fact the Water Works did not replace that sidewalk when work was done by them in the area because the sidewalk did not exist at the time and had been allowed by the property owner to deteriorate to gravel. The Water Works engineer is working on mapping out all of the existing water main lines and including fire hydrants to this mapping.

**Park Committee** Chair Mike Flynn indicated he has been in communication with Ms. Bolton concerning activities at our Parks and is in the process of finding a good date for the Park Committee to meet in May. He will get with Committee members soon to schedule this meeting. Ms. Bolton, Park Coordinator, reported things are going fairly well at the Parks this spring season but it has been extremely wet due to extensive rains and flood events.

**Planning Committee Chair** Tiffiney Myers had nothing to report at this time.

**Street Committee** Chair Megan Randall mentioned the Drees agreement was discussed at the last street meeting as well as the following items: Resident concerns with the Harrison Avenue Improvement Project as it pertains to parking and existing driveway aprons; Water retention issues on Route 50, Morgan Street and Spring Street; Clarification of the roles played by Street Commissioner and Building Inspector and the inspection of driveways and sidewalks; and a request by a Newpine resident to extend the street past its current placement. Building Official Mercer will be inspecting driveways, aprons and sidewalks on all new construction and Mr. Duncan will be inspecting any repairs on existing driveways, aprons and sidewalks. The next Street Meeting scheduled for May 12<sup>th</sup> at 6:00 p.m.

Mr. Flynn said he had spoken with Mr. Neiman, the contractor on Harrison Avenue and it is his understanding MSD is going to be doing some repairs to their lines while our project is going on. The curbing is expected to take another two weeks giving MSD more time to complete their work. Ms. Pastrick asked if MSD is being kept in the loop and Mr. Flynn indicated he believes so.

**Communication Committee** Chair Steve Myers only wanted to inform everyone of his next Committee Meeting being held next Monday at 7:00 p.m.

**Finance Committee Chair** Jan Pastrick reminded everyone her next meeting was moved to Tuesday, May 19<sup>th</sup> at 7:00 p.m. She also mentioned she would be meeting tomorrow with Mike Rahall. She indicated Mr. Rahall has requested a special session of Council for everyone to establish their expectations and goals for him.

**A Motion to Adjourn the Council Meeting was made by S. Myers; T. Myers. ALL YEAS.**

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Mayor Danny Stacy

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Clerk Linda Bolton