

The Council Meeting held on December 14, 2011 was called to order by Mayor Sutton with the Pledge to the Flag. All Members of Council were present. Clerk/Treasurer Bolton and Solicitor Hyle were present.

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to Approve Previous Council Minutes	Santen	Nichols	All Yeas
A Motion to Pay Warrants & Vouchers and Adopt Pay Ord #22 & #23-2011	Santen	Stacy	All Yeas

SOLICITOR’S REPORT

Mr. Hyle reviewed the procedure for filling the vacancy on Council informing everyone they could accept applications and set up interviews but cautioned that no vote could be taken until January 1, 2012. He then presented several items of legislation for Councils review and consideration. Following discussion, Council took the following action:

ORDINANCE #14 – 2011

Addendum to Rumpke Contract

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
A Motion to introduce Ord #14-2011	Nichols	Stacy	All Yeas
A Motion to Suspend Rules, Read by Title Only	Nichols	Stacy	All Yeas
A Motion to Adopt Ord #14-2011	Nichols	Stacy	All Yeas

The following Resolution dealt with returning employee salaries back to the hourly and salary rates in effect in 2010:

	<u>Made By</u>	<u>Seconded By</u>	<u>RESULTS</u>
<u>RESOLUTION # 26 – 2011</u> (Employees)	Stacy	Richardson	ALL YEAS
<u>RESOLUTION # 27 – 2011</u> (Mayor)	Stacy	Richardson	(5) YEAS (1) NEY, Santen
<u>RESOLUTION #28-2011</u> (Council)	Stacy	Richardson	(5) YEAS (1) NEY, Santen
<u>RESOLUTION #29-2011</u> (Vice-Mayor)	Stacy	Richardson	(5) YEAS (1) NEY, Santen

The Clerk was asked to post a Special Hearing of Council to review changes to Zoning Ordinance that pertain to storage, trailers and parking issues for Wednesday, February 8th at 7:00 p.m.

CLERK/TREASURER REPORT

Ms. Bolton gave a quick report concerning the Fund Classification training she had attended and indicated most all Village Funds has clear evident classifications with the exception of the Park Fund. Council will need to make a determination as soon as possible into 2012 as to how they wish Park revenue and expenses to be recorded. If they choose to operate the Parks in its separate Fund as it is currently done, there are steps that need to be followed in order to correctly classify the Parks Fund. If they wish to begin operating Parks out of the General Fund, then nothing special needs to be done. Mr. Santen asked the Clerk what her preference would be. Ms. Bolton indicated she would prefer to keep the Park operations in its own fund. It was decided a formal decision would be made early in 2012.

DEPARTMENTAL REPORTS

Police Chief Renner reviewed the detail reports for November. Chief Renner informed Council Megan Snyder resigned due to other employment constraints and he asked Council to considering hiring Steven Ward into her

part time slot. He explained Officer Ward's previous experience and his belief he would be a great asset to the Village. **A Motion to hire Steven Ward as a part-time Police Officer with the Village of Cleves with a One-Year Probation made by Stacy; seconded by Haas. ALL YEAS.** The Clerk asked when he was expected to begin and the Chief said he believed it would be after the new year.

Chief Renner reviewed documentation he had presented to Council concerning the purchase of a new cruiser in 2012. The cruiser itself would be a 2012 Black Chevrolet Caprice PPV for \$25,923.65. Questions were asked about the mileage of the cruiser to be replaced and the Chief reported current mileage of the 2006 Grand Vic was about 82,000. It was reported it would take about 12 to 16 weeks until delivery. The quote from Camp Safety to equip the cruiser with all necessary equipment would be an additional \$10,000. A discussion was held about this cruiser and **a Motion to Instruct the Clerk to Draw Up an "Intention to Purchase" letter for the Dealership in Order for the Order to be Placed made by Haas; seconded by Stacy. ALL YEAS.**

At this time Chief Renner thanks Mayor Sutton for his years of service and presented him with a Certificate from the Police Department.

Miami Township Fire Chief Ober began his report by reviewing last month's EMS and Fire stats as well as some year-to-date figures. He indicated the Fire inspections are complete and went well with the exception of some of the apartment buildings. He is going to work with the Police Chief to see what they can do to nudge these building owners into compliance.

Street Commissioner Harold Duncan began by informing Council the Timea Street Improvement Project is going well ahead of schedule. They will be completing base coat soon and then will complete project in the spring when the weather breaks. He then presented copies of a quote to perform interior improvement work to the inside of the Maintenance facility and a discussion was held about the scope of the improvements and the cost. The contractor is expected a problem with the concrete that appears to be more than 3 ft. thick in certain areas and will need to revise quote to account for this additional issue. Following discussion, **A Motion to Approve the Proposal from JCS Construction to Perform the Interior Construction of an Office, Bathroom and Meeting room to the Current Maintenance Building Cost of Which Not to Exceed \$50,000.00 made by Haas; seconded by Stacy. ALL YEAS.**

Other issues and topics reported by Mr. Duncan included Drainage Problems in Village; Mud issues on Cooper Road by site of new school construction; and finished with a problem they have encountered with the repavement project on Montieth Avenue. He asked Jeff Munchin of Pavement Management to inform Council about the problems with Montieth. Mr. Munchin explained all drainage problems have been resolved, but the hillside is very wet due to the record-breaking rains we have had. This leaves the hillside unstable following three test holes they dug that showed too much water being held in the ground. At no additional cost they are going to fix the current road using crushed gravel and limestone which should hold until the weather breaks in the spring.

Ms. Richardson asked if Harold was concerned about any salt issues for the winter and he responded he was not. He has a couple sources for salt if our current inventory doesn't last us. He has spoken with the County and Delhi Township. He also wanted to express he is proud of the current Administration and what they have been able to achieve and accomplish in spite of some hard times.

COUNCIL REPORTS

Street Committee Chair Danny Stacy reported on several issues concerning streets. Current talks about the construction of a salt dome in partnership with the school are currently on hold as the school explores the possibility of receiving some State monies. He has noticed our Village entrance sign peeling and will sign company about fixing it. He attended a meeting with JMA and was brought up to date on some street issues

coming up: Porter Culvert Bridge which we have applied for grant monies scheduled for 2012 if accepted; Miami Avenue corporation line to corporation line project also planned with no cost to us; and then Harrison Avenue with a 2013 projected start date if grant awarded.

Finance Committee Chair Linda Haas had nothing special to report.

Ms. Haas indicated the Parks would like benches for the playground and she indicated someone could call the City of Cincinnati to see if they have any old ones to donate like they did for us several years ago. She finished by telling a story about a boy on a bicycle on the sidewalk on election day and this prompted a brief discussion about our law concerning riding your bike on sidewalks.

Public Safety Committee Chair Bev Meyers had nothing from the Safety Committee that has not already been covered but did want Council to take into consideration possibly installing some zone thermostats throughout the Municipal Building to help regulate the heat issues in the building. She has received an estimate of about \$1500 to install the thermostats and she believes we should consider this in 2012's appropriations.

Park Committee Chair Dawn Richardson indicated she had nothing special to report with the activities at the Park down for the winter. She did ask about the progress of research into possible stop signs installed in Westgate. Frank Hyle explained the possible installation of a three-way stop in this location on Western Ridge do not meet the current State guidelines for installation of a 3-way stop here. He indicated perhaps the engineer could provide guidance or the Village could pay to have a traffic study done. All current traffic data for this area do not support the need for a 3-way stop.

Planning and Zoning Committee Chair John Santen reported he had distributed the minutes of the last Planning Commission Meeting for Council's review. He announced the Special Public Hearing scheduled for November 8th would be to discuss the proposed change to our zoning ordinance concerning the storage of vehicles and other parking issues. At this time a discussion was held about the proposed changes and a possible problem with how commercial vehicles are described in the current ordinance. Mayor Sutton expressed his concern over the fact the way it is currently worded, a property owner with a normal sized work truck or van with commercial graphics could not park in their driveways. A discussion was held about this issue. Mr. Santen indicated he wanted the proposed change to stay as it is currently worded. Ms. Nichols indicated she would like to readdress this area after hearing the Mayor's concerns. Mr. Stacy asked if this problem could be addressed by vehicle weight or axle size. It was determined these issues would be hashed out at the Special Public Hearing in February after further research.

Public Works Utility Committee Chair Nancy Nichols reviewed items discussed at the last Water Board Meeting: Great Miami River Project almost done; Rt. 50 Line Replacement project moving forward; water safety report which was good and an insurance issue concerning medical deductible reimbursement for the Water Works Superintendent. A discussion was held about the deductible reimbursement issue and the Clerk indicated she would check further into it and would consult with Mr. Winhusen about it.

MAYOR'S REPORT

The Mayor announced he had signed and sent in the Fire Marshall Report concerning the testing that was performed in the back lot of the Municipal Building. He brought Council up-to-date concerning the flashing warning light on Rt. 50 and he reported the State recommends we increase the delay of RED lights at Mt. Nebo and Rt. 50 instead of exploring more costly replacement of warning light which could be very expensive. This intersection would go to an all RED flash if there is a problem.

Mayor Sutton said it has been an exciting four years as Mayor and explained it is sometimes hard to make residents believe the Village operates from a statutory weak Mayor system and the Mayor cannot by himself solve all their problems. At this time he presented several people with plaques which acknowledge his

appreciation for their hard work and cooperation he experience during his term as Mayor. Those he acknowledged were Street Commissioner Harold Duncan, Police Chief Renner and Solicitor Hyle.

He finished by asking if there were any comments from residents in attendance. There were none.

Mr. Stacy indicated he would like those on Council in 2012 to consider a working session like we have had in the past to review goals and work toward a five-year plan for the Village.

Ms. Meyers wanted to acknowledge and thank Linda Haas for her 18 years of service on Council and also thank Dawn Richardson for her service over the last couple years.

A Motion to Adjourn made by Santen; seconded by Richardson. ALL YEAS.

Mayor Shawn Sutton

Clerk/Treasurer Linda Bolton

SPECIAL HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
APPLICATION FOR COOPER ROAD & MIAMI AVE PHASE I & II

October 12, 2011
6:45 P.M.

A Motion to Open the Meeting was made by Stacey; seconded by Richardson. ALL YEAS.

Jennifer Vatter from our engineers was acknowledged and she updated Mayor and Council on the Cooper Road and Miami Ave Development Project.

No questions were asked.

A Motion to Adjourn the Meeting was made by Stacy; seconded by Richardson. ALL YEAS

Mayor Shawn Sutton

Clerk/Treasurer Linda Bolton