

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF CLEVES Council Meeting Held on October 11, 2017.

Mayor Rouse began the Council Meeting at 7:00 P.M. with the Pledge of Allegiance. Roll Call was taken. Mr. Flynn, Mr. Williams, Ms. Meister, Mr. Burns and Ms. Myers were present. Solicitor Nicholas and Village Administrator Rahall were also present. Mr. Myers was absent.

Mayor Rouse asked for a motion to excuse Mr. Myers' absence. A motion to excuse Mr. Myers' absence from tonight's Council meeting was made by Ms. Meister; seconded by Mr. Burns.

ALL IN FAVOR.

A Motion to Approve the Previous Council Meeting Minutes was made by Ms. Myers; seconded by Mr. Flynn.

ALL IN FAVOR.

Adoption of Pay Ordinance #10-2017 was made by Ms. Myers; seconded by Ms. Meister.

ALL IN FAVOR.

THREE RIVERS SCHOOL DISTRICT REPORT

Superintendent Craig Hockenberry addressed Council. Mr. Hockenberry reported that the first quarter of the school year just ended. The school district has developed core values that were just approved by the School Board. The School Board is looking for a new Treasurer. The school will be presenting the musical Wizard of Oz on November 17th – 19th. Also, the school's report card has been released.

SOLICITOR'S REPORT

Solicitor Nicholas had prepared multiple items of legislation for Council's consideration. Mr. Nicholas also reported that Mr. Gilligan, the Clerk of Court, is considering updating the payout schedule for Mayor's Court to make it similar to the County's fee schedule.

ORDINANCE# 4-2017

AN ORDINANCE TO AMEND APPROPRIATION ORDINANCE #11-2016 TO MAKE ADDITIONAL APPROPRIATIONS WITHIN CERTAIN FUNDS FOR THE VILLAGE AND DECLARING AN EMERGENCY.

A Motion to Introduce Ordinance #4-2017 to amend Appropriation Ordinance #11-2016 to make additional appropriations within certain funds for the Village and declaring an emergency was made by Mr. Nicholas; seconded by Ms. Meister.

ALL IN FAVOR.

A Motion to Suspend the Rules and Read by Title Only Ordinance #4-2017 to amend Appropriation Ordinance #11-2016 to make additional appropriations within certain funds for the Village and declaring an emergency was made by Ms. Myers; seconded by Ms. Meister.

ALL IN FAVOR.

A Motion to Adopt Ordinance #4-2017 to amend Appropriation Ordinance #11-2016 to make additional appropriations within certain funds for the Village and declaring an emergency was made by Ms. Myers; seconded by Ms. Meister.

ALL IN FAVOR.

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ORDINANCE# 5-2017

AN ORDINANCE TO AMEND APPROPRIATION ORDINANCE #11-2016 TO MAKE ADJUSTMENTS BETWEEN ACCOUNT CODES FOR THE VILLAGE AND DECLARING AN EMERGENCY.

A Motion to Introduce Ordinance #5-2017 to amend Appropriation Ordinance #11-2016 to make adjustments between account codes for the Village and declaring an emergency was made by Ms. Meister; seconded by Ms. Myers. **ALL IN FAVOR.**

A Motion to Suspend the Rules and Read by Title Only Ordinance #5-2017 to amend Appropriation Ordinance #11-2016 to make adjustments between account codes for the Village and declaring an emergency was made by Ms. Meister; seconded by Mr. Burns. **ALL IN FAVOR.**

A Motion to Adopt Ordinance #5-2017 to amend Appropriation Ordinance #11-2016 to make adjustments between account codes for the Village and declaring an emergency was made by Ms. Meister; seconded by Mr. Burns. **ALL IN FAVOR.**

ORDINANCE# 6-2017

AN ORDINANCE APPROVING AMENDING ZONING ORDINANCE OF 1968 TO INCLUDE CLEVES HISTORIC DOWNTOWN DISTRICT.

A Motion to Introduce Ordinance #6-2017 approving amending Zoning Ordinance of 1968 to include Cleves Historic Downtown District was made by Ms. Meister; seconded by Ms. Myers. **ALL IN FAVOR.**

A Motion to Suspend the Rules and Read by Title Only Ordinance #6-2017 approving amending Zoning Ordinance of 1968 to include Cleves Historic Downtown District was made by Ms. Meister; seconded by Ms. Myers. **ALL IN FAVOR.**

A Motion to Adopt Ordinance #6-2017 approving amending Zoning Ordinance of 1968 to include Cleves Historic Downtown District was made by Ms. Meister; seconded by Mr. Flynn. **ALL IN FAVOR.**

RESOLUTION # 31-2017

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

A Motion to Adopt Resolution #31-2017 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor was made by Ms. Meister; seconded by Mr. Williams. **ALL IN FAVOR.**

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RESOLUTION # 32-2017

RESOLUTION AUTHORIZING VILLAGE ADMINSTRATOR TO ACCEPT JW BRENNAN EXCAVATING AS THE GENERAL CONTRACTOR FOR THE COLEBERRY LAURELWOOD PROJECT IN ACCORDANCE WITH OWDA REQUIREMENTS AS APPROVED IN RESOLUTION #3-2017.

A Motion to Adopt Resolution #32-2017 authorizing Village Administrator to accept JW Brennan Excavating as the general contractor for the Coleberry Laurelwood Project in accordance with OWDA requirements as approved in Resolution #3-2017 was made by Ms. Myers; seconded by Ms. Meister. **ALL IN FAVOR**

RESOLUTION # 33-2017

RESOLUTION APPROVING ADDITIONAL 2017 FUND TRANSFERS.

A Motion to Adopt Resolution #33-2017 approving additional 2017 fund transfers was made by Ms. Myers; seconded by Ms. Meister. **ALL IN FAVOR**

RESOLUTION # 34-2017

RESOLUTION HIRING STEVEN WARD AS PART-TIME POLICE OFFICER.

A Motion to Adopt Resolution #34-2017 hiring Steven Ward as part-time Police Officer was made by Ms. Myers; seconded by Mr. Flynn. **ALL IN FAVOR**

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Mike Rahall reported that a grant application was submitted to the County for \$300,000 to be used for downtown renovations. The Village has already received \$121,000 in grant money to be used for improvements that the County recommended. Hamilton County will notify the Village if they will receive the \$300,000 grant in November. The Village has also applied for a SCIP Grant. Mr. Rahall has received a few inquiries about potential marijuana dispensaries in the Village. There will be three dispensaries in Hamilton County. Mr. Rahall reported that we have submitted information about our energy usage and energy bills to OKI to examine as part of the Energy Grant that the Village received. Someone will be coming to look at the Village's facilities as part of the grant, too. The Village will also need to hold public hearings concerning CDBG proposals.

DEPARTMENTAL REPORTS

POLICE

Chief Jones gave his stats for the month. Chief Jones reported that he is working with Homeland Security on disaster preparedness programs. The Police Department's duty phone is no longer functioning. A replacement phone is needed. The department lost two Police Officers who left for other jobs. The basement offices are almost done. The Police Officers have done most of the work themselves. The Police Officers recently had range practice at the Hamilton County Sheriff's range. Chief Jones reported that he is going to trade in old rifles for new shotguns. Chief Jones was recently interviewed by Channel 9 for a story that they are doing about drivers on drugs. Mayor Rouse thanked Chief Jones for finding ways to improve the Police Department without much expenditure.

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FIRE

Chief Ober gave his stats for the month.

MAINTENANCE

Service Director John Knuf reported that the department has been working on painting at the park and repainting the Village's parking lots. Mr. Knuf reported that the Maintenance Department has been helping the Water Works Department. Mr. Knuf has been working on a new sign for the park entrance. The old sign was damaged and cannot be fixed. There was discussion about the sign and who will pay for it. Mr. Knuf also reported that they will be able to use the road sealant machine at no charge when they do Village street repairs with North Bend.

WATER

Water Superintendent Eric Winhusen was not in attendance.

MAYOR'S REPORT

Mayor Rouse reported that Council is working on prioritizing items for the Village. The recently adopted Mission Statement has been posted on the website. The BLOC House is having a Fall Fest on October 28th. There will be a hay maze on the grounds of the Water Works and Administration Building. Trick-or-Treating will take place in the Village from 6 - 8 P.M. on Halloween. There is a Bicentennial Logo Contest going on. Mayor Rouse has received several submissions. Logo submissions are due October 23rd and the winner will be announced on October 30th. The Three Rivers Historical Society is going to use the Bicentennial Logo in its 2018 calendar. The calendar will be devoted to the history of the Village of Cleves. Mayor Rouse mentioned that an event management company is interested in helping with the Bicentennial celebration. The Bicentennial Committee is looking at July 2018 for a possible 2 – 3 day event. The committee needs help in reaching out to potential sponsors for the celebration. A mailing was sent to all Village residents concerning the upcoming levy. The mailing contained FAQ's about the levy. The Village's polling place has changed from the Senior Center to the School. Mayor Rouse acknowledged and thanked the following employees who had service anniversaries in September and October:

September: Mollie Hill – 19 years and Maria Neiheisel – 2 years;
October: Doug Nicholas – 6 years and Mike Litteral – 5 years.

Mayor Rouse also reported that the Village has received its recycling grant for the first half of 2017. The Village received \$331. There is a group of students from Three Rivers School who would like to do a service project in the Village for their Destination Imagination competition.

COUNCIL REPORTS

Three Rivers Schools: Mr. Myers was not in attendance.

Miami Township: Ms. Meister reported that the Hamilton County Sheriff is hosting a drug take back day on October 28th from 10 A.M. – 2 P.M. at the Miami Township Fire Department.

Planning and Zoning: Ms. Myers reported that the Planning and Zoning Committee is working on revisions to the Village's Zoning Ordinances.

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Open discussion – Council: There was a discussion about putting a calendar of events on the Village's website.

PUBLIC COMMENT/ANNOUNCEMENTS

Mr. Dave Pearson, a resident of Cleves Avenue, addressed Council concerning a guardrail on his property near College Avenue. Mr. Pearson showed Council pictures of the guardrail. He asked Council to consider repairing the guardrail and curb near his home.

A Motion to Adjourn the Council Meeting at 8:51 P.M. was made by Ms. Meister; seconded by Mr. Flynn. ALL IN FAVOR.

Mayor Jan Rouse

Kathy Volk, Clerk of Council